



# Guidance Notes

April 2016

The Together Fund can award grants two levels of grants:

## Fast track applications under £500

The Fast Track application is for individual United Welsh tenants, community groups or voluntary organisations. A Fast Track form will be completed by the applicant (supported by someone from United Welsh) and sent to the Community Investment Team for assessment and approval. If approved the money will be paid into the individual/group's bank or credit union account – they will be required to retain any receipts/proof of expenditure and return any underspend along with a short progress report.

## Large grant applications from £501 to £5,000.

The Large Grant application is for constituted community groups and voluntary organisations that can demonstrate strongly that a grant will impact positively on people living in United Welsh communities. An enquiry form is to be completed and submitted to CRT. This form will be reviewed and if it meets the eligibility criteria then a meeting will be set up with all interested parties and CRT will support with developing the project, following a meeting the applicant may then be invited to complete a full application. On receipt of the full application the project will then be formally assessed and scored and presented to the Together Panel for a decision. Stronger applications will meet more than one of the key themes and be more strategic in their approach (i.e. involve other partner organisations or match funding). The beneficiaries must be wider than the organisation/groups own members.

An application has to be about developing something **new** to meet a **required need**. Only two applications can be made in a 12 month period and the first application will need to be completed and all relevant paperwork submitted before making a second application. Any subsequent applications must have a different theme to the previous application, or be progressive - for instance a higher level training course, or a talent show following a big lunch event.

Grants will be awarded for projects that can be completed within 12 months and identify clear positive outcomes for people that can be measured.

The Together Fund cannot pay for anything you commit to before we award the grant, or for any activities that have already started.



## Themes

Projects will need to meet one or more of the following themes to be eligible for support from the

**Bringing people together** - for example 'Big Lunches', community events, or trips where a need has been identified to bring groups together. The aim is to reduce isolation, support residents to work together, break down barriers and encourage and enhance community spirit.

**Provide education, training and support** - for people who are seeking employment. This could include training courses, interview clothing or equipment needed to start up a business.

**Bringing unloved space back into use** - including funding seeds, plants, and tools to help tenants to get started.

**Aim to tackle poverty issues** – for example food banks, food co-operatives, eating well for less initiatives and can include applications from local community based groups.

**Engage with young people** - A key priority is to work with the groups who support the young people living in United Welsh properties.

**Target specific United Welsh Communities** – United Welsh has identified 5 communities that will be encouraged to come forward with projects, they are: Brynaber; Newport; Tredegar; Aberbargoed and Mornington Meadows.

**Should you have any queries please contact (01443) 404455  
or email [natalie.sargent@coalfields-regen.org.uk](mailto:natalie.sargent@coalfields-regen.org.uk)**

**Please return Fast Track (under £500) applications to:**

[together@unitedwelsh.com](mailto:together@unitedwelsh.com) or send to: United Welsh Housing Association,  
Community Investment Team, 13 Beddau Way, Caerphilly, CF83 2AX

**Please return Large Grant Enquiry forms to:**

[Natalie.sargent@coalfields-regen.org.uk](mailto:Natalie.sargent@coalfields-regen.org.uk) or send to: The Coalfields Regeneration Trust, Unit 3 Maritime Office, Woodlands Terrace, Maes-y-Coed, Pontypridd, Rhondda Cynon Taff, CF37 1DZ